

The Right Microsoft 365 and Office 365 for Your Nonprofit

	License Name	Best Suited for	Cost per User per Month	Role	Number of Users	Key Applications	Additional Security Features
Recommended for All Organizations	Microsoft 365 Nonprofit Business Premium	Organizations that need everything included in Business Standard plus are looking to upgrade their Windows OS licenses, and need advanced cyberthreat protection and device management	\$1.00 for first 10 licenses \$5.50 for additional licenses	Staff and volunteers	Fewer than 300	Web-based Office applications Installed desktop Office applications Email Cloud file storage Teams for your communication hub Work management tools (Power Apps, Power Automate, Planner, To Do) Windows 10 upgrade rights	Intune for endpoint management of devices and applications Azure information protection Advanced threat protection Includes Office 365 Advanced Threat Protection for Email
Additional Options for Small and Medium Organizations	Microsoft 365 Nonprofit Business Standard	Organizations that need Office apps across devices plus business email, cloud file storage, and online meetings and chat	\$3.00	Staff and volunteers	Fewer than 300	Web-based Office applications Installed desktop Office applications Email Cloud file storage Teams for your communication hub	
	Microsoft 365 Nonprofit Business Basic	Organizations that are ONLY seeking Microsoft Teams and cloud storage; desktop versions of Office apps not included	\$1.00	Paid staff	Fewer than 300	Web-based Office applications Email Cloud file storage Teams for your communication hub	

* Prices as of January 4, 2023, and are subject to change. Please visit <https://www.techsoup.org/microsoft> for most up to date prices.

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For Volunteers	Microsoft 365 F3 Nonprofit Volunteers	For your field workers who need access to specific applications, as well as access to mobile Office applications, web email, internal sites, and documents collaboration with limited storage.	\$2.50	Volunteers	Unlimited	Web-based Office applications Teams for your communication hub Email Cloud file storage Work management tools (Power Apps, Power Automate, Planner, To Do)	
	Office 365 F1 for Nonprofit Volunteers	For people in your organization without a dedicated PC that need occasional access to web email, internal sites, and documents with Office Online	\$1.00	Volunteers	Unlimited	Web-based Office applications Email Cloud file storage	
Relevant Add-ons	Office 365 Advanced Threat Protection Nonprofit Staff	For organizations leveraging any license other than Microsoft 365 Business Premium or Office and Microsoft 365 E5 for email	\$.80 (Plan 1) \$2.00 (Plan 2)	Staff and volunteers	Unlimited	Protection across email, OneDrive, SharePoint, and Teams	Email filtering to protect against malware and viruses to provide Safe Attachments, Safe Links, Anti-phishing, and real-time detection Plan 2 also includes automation, investigation, and education capabilities
	Microsoft 365 Audio Conferencing Nonprofit Staff	For organizations leveraging Teams for video conferencing with any license other than Microsoft and Office 365 E5	\$1.80	Staff and volunteers	Unlimited	Allows meeting hosts to provide a dial-in-only option on meetings and events to ensure that participants can join via audio conference	

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Additional Options for Larger Organizations	Office 365 Nonprofit E3	Larger organizations that need additional security features, especially for organizations handling sensitive data including health or patient information or supporting vulnerable populations; also includes Office apps across devices, including installed on desktop, business email, cloud file storage, work management tools, and online meetings and chat	\$5.75	Staff and volunteers	Recommended for over 300	Web-based Office applications Installed desktop Office applications Email Cloud file storage Work management tools (Power Apps, Power Automate, Planner, To Do) Yammer Stream Teams for your communication hub	Compliance solutions Data loss prevention
	Office 365 Nonprofit E1	Larger organizations that need Office apps across devices plus business email, cloud file storage, work management tools, and online meetings and chat; installed Office applications NOT included	\$2.50	Staff and volunteers	Recommended for over 300	Web-based Office applications Email Cloud file storage Work management tools (Power Apps, Power Automate, Planner, To Do) Yammer Stream Teams for your communication hub	
	Office 365 Nonprofit E5	Larger organizations that need advanced security features, phone systems, and Power BI Pro; also includes Office apps across devices, including installed on desktop, business email, cloud file storage, work management tools, and online meetings and chat	\$15.20	Staff and volunteers	Recommended for over 300	Web-based Office applications Installed desktop Office applications Email Cloud file storage Work management tools (Power Apps, Power Automate, Planner, To Do) Yammer Stream Teams for your communication hub Power BI Pro Phone systems	Compliance solutions Data loss prevention Advanced eDiscovery Tools Office 365 Advanced Threat Protection for Email

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Additional Options for Larger Organizations	Microsoft 365 E3	Larger organizations that need additional security features, especially for organizations handling sensitive data including health or patient information or supporting vulnerable populations; larger organizations looking for solutions for device and application management; also includes Office apps across devices, including installed on desktop, business email, cloud file storage, work management tools, and online meetings and chat	\$9.00	Staff and volunteers	Recommended for over 300	Web-based Office applications Installed desktop Office applications Email Cloud file storage Work management tools (Power Apps, Power Automate, Planner, To Do) Teams for your communication hub Windows 10 upgrade rights	Intune for endpoint management of devices and applications Azure information protection Advanced threat protection Azure Active Directory Premium 1 Credential Guard Data loss prevention
	Microsoft 365 E5	Larger organizations that need advanced security features, phone systems, and Power BI Pro; also includes Office apps across devices, including installed on desktop, business email, cloud file storage, work management tools, online meetings and chat, device and application management	\$22.80	Staff and volunteers	Recommended for over 300	Web-based Office applications Installed desktop Office applications Email Cloud file storage Work management tools (Power Apps, Power Automate, Planner, To Do) Teams for your communication hub Windows 10 upgrade rights Phone system and audio conferencing Power BI Pro	Intune for endpoint management of devices and applications Azure information protection Advanced threat protection Azure Active Directory Premium 1 and 2 Credential Guard Data loss prevention
	Microsoft 365 Apps	Organizations that need Office apps across devices and cloud storage; desktop versions, email, and Teams NOT included	\$3.00	Staff and volunteers	Unlimited	Web-based Office applications Installed desktop Office applications Cloud file storage	

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